

Thursday, March 20, 2025 Regular Board of Supervisors Meeting

Meeting called to order by Chairman Ken Mattson at 7:00 PM. Supervisors Mary Fratzke and Ed Hamlin were present. Also present was Clerk Kim Christenson, Treasurer Lisa Olson, and Zoning Administrator Gerald Evenson.

Pledge of allegiance was said.

Moved, Second, Carried MSC (Ed, Mary) to approve the agenda as amended: add expenditure report and townhall security.

Mary Fratzke nominated Ken Mattson for board chair. Ed Hamlin seconded the nomination. Ken accepted the position.

Ken Mattson nominated Mary Fratzke for vice board chair. Ed Hamlin seconded the nomination. Carried unanimously.

MSC (Ken, Ed) to set the regular meeting of the Board of Supervisors as the third Thursday of the month at the Knife Lake Town Hall with the following exceptions:

1. November meeting will be held on the 3rd Wednesday of that month which is November 19.
2. December meeting will be held on the 3rd Wednesday of that month which is December 17.

All meetings will start at 7:00pm.

MSC (Mary, Ed) to designate the Kanabec County Times as the official publication for Knife Lake Township.

MSC (Ken, Mary) to set the meeting, hourly, mileage, and copy fees at: Elected officials \$100.00 per meeting and \$25.00 per hour, copy reimbursements set at \$0.15 single sided and \$0.20 double sided, mileage rate for township business at the federal rate.

MSC (Ken, Ed) that the Zoning Administrator will receive \$50.00 per meeting and \$25.00 per hour. Also approved \$50.00 per permit/application issued will be paid to the Zoning Administrator.

Planning Commission will receive \$50.00 per planning commission meeting. The members of the planning commission will receive a minimum of 1 hour paid per site visit (\$25.00) and \$25.00 per hour if site visit is over one hour. Planning commission will receive mileage from their residence to the site and mileage returning to their residence.

Set the application fees for Conditional Use Permit (CUP), Variance and Land Use Permit. Condition Use Permit fee \$750.00, gravel pit permit fee \$1,500.00. The township will retain a minimum of \$350, along with the additional amount needed to pay township costs related to the CUP, with any unused amount returned to applicant.

Variance fee \$500. The Township will retain a minimum of \$250 along with the additional amount needed to pay township costs related to variance, with any unused amount returned to the applicant.

Land Use Permit fee \$100, with the amount increasing to \$300 if the project started before a permit is obtained.

Addition costs for Conditional Use Permits, Variance and Land Use Permits accrued by the township that exceeds the rate of the permit fee shall be paid by the permit applicant.

MSC (Ed, Mary) to approve the minutes of the February 20, 2025 Board of Supervisors Meeting as presented.

MSC (Ed, Mary) to approve the minutes of the February 20, 2025 Board of Audit Meeting as presented.

All monthly bills were reviewed. MSC (Ed, Mary) to approve and pay the bills.

Community Health Director Kathy Burski met with the board to give the board a cannabis update. Cannabis retail business will be under the control of the county, the township does not need to do any thing with licenses for retail. The township does need to work out the zoning piece of cannabis. For example, will those licenses only be allowed in agricultural areas, who will be the point of contact for businesses that want to come into the township, who will be the contact for the State of Minnesota when a person registers with the state, etc.

Leah Berg with Lakeland Concrete Services met with the board to discuss placing a business advertisement sign on the owner's property. The property is located at 2417 Hwy 65, Mora. The owner, John & Cindy Cheney would like to place a 4x8 foot sign on their property advertising the business. The board informed her that she will need to apply for a variance because the proposed sign is larger than what is specified in the township's zoning ordinance.

7:40pm - The chairperson called for public comment three times. None responded

7:41pm – The chairperson closed public comment.

MSC (Ken, Mary) to make a donation of \$400 to each organization that requested Health & Welfare funds at the Knife Lake Township annual meeting.

MSC (Ed, Mary) to accept the low bid of \$1.748 per gallon from Knife Rier-North Central for calcium chloride treatment for 2025.

There were zero land use permits were issued last month.

There were zero shoreland permits issued since December 2024.

MSC (Ken, Mary) to re-appoint Keith Van Hale to the Knife Lake Township Planning Commission for a 3-year term commencing immediately and expiring on April 2028.

MSC (Ed, Mary) to increase the dust control costs for shoreland properties from \$50.00 per property to \$75.00 per property for the 2025 dust control.

The board discussed installing security cameras at the townhall. The board will discuss this more at the April regular meeting.

MSC (Ed, Mary) to adjourn. Meeting adjourned at 8:28 PM.

Clerk

Chairman