

Thursday, March 21, 2024 Regular Board of Supervisors Meeting

Meeting called to order by Chairman Ken Mattson at 7:00 PM. Supervisor Mary Fratzke was present. Ed Hamlin was present by phone. Also present was Clerk Kim Christenson, and Treasurer Lisa Olson. Absent: Zoning Administrator Gerald Evenson.

Pledge of allegiance was said.

Moved, Second, Carried MSC (Ed, Mary) to approve the agenda as amended: add East Central Energy permit check to receipts.

Mary Fratzke nominated Ken Mattson for board chair. Ed Hamlin seconded the nomination. Ken accepted the position.

Ken Mattson nominated Mary Fratzke for vice board chair. Ed Hamlin seconded the nomination. Carried unanimously.

MSC (Ken, Ed) to set the regular meeting of the Board of Supervisors as the third Thursday of the month at the Knife Lake Town Hall with the following exceptions:

1. November meeting will be held on the 3rd Wednesday of that month which is November 20.
2. December meeting will be held on the 3rd Wednesday of that month which is December 18.

All meetings will start at 7:00pm.

MSC (Ken, Mary) to designate the Kanabec County Times as the official publication for Knife Lake Township.

MSC (Ken, Ed) to set the meeting, hourly, mileage, and copy fees at: Elected officials \$100 per meeting and \$25.00 per hour, copy reimbursements set at \$0.15 single sided and \$0.20 double sided, mileage rate for township business at the federal rate.

Zoning Administrator will receive \$50.00 per meeting and \$25.00 per hour. Also approved \$50.00 per permit/application issued will be paid to the Zoning Administrator.

Planning Commission will receive \$50.00 per planning commission meeting. The members of the planning commission will receive a minimum of 1 hour paid per site visit (\$25.00) and \$25.00 per hour if site visit is over one hour. Planning commission will receive mileage from their residence to the site and mileage returning to their residence.

MSC (Ken, Ed) to set the application fees for Conditional Use Permit (CUP), Variance and Land Use Permit. Condition Use Permit fee and gravel pit permit fee - \$1,500.00. The township will retain a minimum of \$350, along with the additional amount needed to pay township costs related to the CUP, with any unused amount returned to applicant.

Variance fee \$500. The Township will retain a minimum of \$250 along with the additional amount needed to pay township costs related to variance, with any unused amount returned to the applicant.

Land Use Permit fee \$100, with the amount increasing to \$300 if the project started before a permit is obtained.

Addition costs for Conditional Use Permits, Variance and Land Use Permits accrued by the township that exceeds the rate of the permit fee shall be paid by the permit applicant.

MSC (Mary, Ed) to approve the minutes of the February 15, 2024 Board of Audit meeting as presented.

MSC (Ed, Mary) to approve the minutes of the February 15, 2024 Board of Supervisors Meeting as presented.

All monthly bills were reviewed. MSC (Ken, Ed) to approve and pay the bills.

The board held a discussion with Mike Couri with Couri and Ruppe, PLLP concerning placing a moratorium on conditional use permits. Mike stated that the town board could do this. The moratorium could be in place for one year after the town board passes a resolution. Mike will draft a resolution for the board to pass at the regular April meeting.

7:40pm - The chairperson called for public comment three times. None responded.

7:41pm – The chairperson closed public comment.

MSC (Ken, Ed) to make a donation of \$400 to each organization that requested Health & Welfare funds at the Knife Lake Township annual meeting.

The Knife Lake Board of Supervisors will hold a work session with the planning commission on Wednesday, April 10, 2024 at 6pm. The purpose of the work session is to review and recommend updates to the township's zoning ordinance.

MSC (Ken, Ed) to approve the March 12, 2024 Board of Canvas minutes as presented.

The bi-annual township association meeting will be held on Tuesday, April 9, 2024 at 7:00pm at the Kanabec County Courthouse.

The supervisors, clerk, and treasurer will attend the MAT Short Course training on Monday, March 25, 2024 in McGregor, MN.

Zero land use permits were issued last month.

The board received zero Shoreland permits in the last month.

MSC (Ken, Mary) to direct the clerk to proceed with an unpaid fire call special assessment for Dollar General, property address: 2657 Hwy 65 Mora. PID 10.00715.30.

MSC (Mary, Ed) to adjourn. Meeting adjourned at 8:43 PM.

Clerk

Chairman