

## Thursday, March 16, 2023 Regular Board of Supervisors Meeting

Meeting called to order by Chairman Ken Mattson at 7:00 PM. Supervisor Mary Fratzke was present. Stef Salmonson was present by phone. Also present was Clerk Kim Christenson, Treasurer Lisa Olson, Zoning Administrator Gerald Evenson, and by phone Ed Hamlin.

Pledge of allegiance was said.

Moved, Second, Carried MSC (Ken, Mary) to approve the agenda as amended: delete Kennedy & Graven and MN Assn of Townships from bill list.

Mary Fratzke nominated Ken Mattson for board chair. Stef Salmonson seconded the nomination. Ken accepted the position.

MSC (Ken, Mary) to set the regular meeting of the Board of Supervisors as the third Thursday of the month at the Knife Lake Town Hall with the following exceptions:

1. November meeting will be held on the 3<sup>rd</sup> Wednesday of that month which is November 15.
2. December meeting will be held on the 3<sup>rd</sup> Wednesday of that month which is December 20.

All meetings will start at 7:00pm.

MSC (Ken, Mary) to designate the Kanabec County Times as the official publication for Knife Lake Township.

MSC (Ken, Mary) to set the meeting, hourly, mileage, and copy fees at: Elected officials \$100 per meeting and \$25.00 per hour, copy reimbursements set at \$0.15 single sided and \$0.20 double sided, mileage rate for township business at the federal rate.

Zoning Administrator will receive \$50.00 per meeting and \$25.00 per hour. Also approved \$50.00 per permit/application issued will be paid to the Zoning Administrator.

Planning Commission will receive \$50.00 per planning commission meeting. The members of the planning commission will receive a minimum of 1 hour paid per site visit (\$25.00) and \$25.00 per hour if site visit is over one hour. Planning commission will receive mileage from their residence to the site and mileage returning to their residence.

MSC (Ken, Ed) to set the application fees for Conditional Use Permit (CUP), Variance and Land Use Permit. Condition Use Permit fee - \$750.00 (\$1,500 for a gravel pit). The township will retain a minimum of \$350, along with the additional amount needed to pay township costs related to the CUP, with any unused amount returned to applicant.

Variance fee \$500. The Township will retain a minimum of \$250 along with the additional amount needed to pay township costs related to variance, with any unused amount returned to the applicant.

Land Use Permit fee \$100, with the amount increasing to \$300 if the project started before a permit is obtained.

Addition costs for Conditional Use Permits, Variance and Land Use Permits accrued by the township that exceeds the rate of the permit fee shall be paid by the permit applicant.

MSC (Ken, Stef) to appoint Mary Fratzke as Vicechair for 2023.

MSC (Mary, Ken) to approve the minutes of the February 16, 2023 Board of Supervisors Meeting as presented.

MSC (Ken, Mary) to approve the minutes of the February 16, 2022 Board of Audit meeting as presented.

All monthly bills were reviewed. MSC (Ken, Mary) to approve and pay the bills.

MSC (Ken, Mary) to make a donation of \$500 to each organization that requested Health & Welfare funds at the Knife Lake Township annual meeting.

**7:25pm** - The chairperson called for public comment three times. None responded.

**7:26pm** – The chairperson closed public comment.

The Local Board of Review meeting will be held on Wednesday, April 26, 2023 at 5:00pm at the townhall.

The bi-annual township association meeting will be held on Tuesday, April 11, 2023 at 7:00pm at the Kanabec County Courthouse.

The supervisors, clerk, and treasurer will attend the MAT Short Course training on Thursday, April 6, 2023 in McGregor, MN.

One land use permit was issued last month.

The board received zero Shoreland permits in the last month.

MSC (Mary, Ken) to adjourn. Meeting adjourned at 8:26 PM.

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Clerk

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Chairman