

Wednesday, December 20, 2023 Regular Board of Supervisors Meeting

Meeting called to order by Chairman Ken Mattson at 7:00 PM. Supervisors Mary Fratzke and Ed Hamlin were present. Also present was Clerk Kim Christenson, Treasurer Lisa Olson, and Zoning Administrator Gerald Evenson.

Pledge of allegiance was said.

Moved, Second, Carried MSC (Ed, Mary) to approve the agenda as amended: add placing moratorium on conditional use permits and paving update.

MSC (Mary, Ed) to approve the minutes of the November 15, 2023 Board of Supervisors Meeting minutes as presented.

All monthly bills were reviewed. MSC (Ken, Ed) to approve and pay the bills as presented.

7:40pm - The chairperson called for public comment three times. None responded.

7:41pm – The chairperson closed public comment.

It was moved by Mary Fratzke, seconded by Ed Hamlin and carried unanimously to approve the following resolution:

RESOLUTION #1 – 12/20/2023

**Knife Lake Township
Kanabec County, Minnesota**

RESOLUTION ADOPTING A TOWNSHIP SICK AND SAFE TIME POLICY

WHEREAS, Minn. Stat. § 181.9445 et seq. require Minnesota employers to provide certain notices and certain minimum paid time off;

WHEREAS, Knife Lake Township is an “employer” within the meaning of Minn. Stat. §181.9445 or its successor statutes;

WHEREAS, those statutes come into force and legal effect on January 1, 2024;

NOW, THEREFORE BE IT RESOLVED, that the town board of Knife Lake Township, Kanabec County, Minnesota hereby adopts the attached sick and safe time policy to discharge its obligations under the law; and

BE IT FURTHER RESOLVED, as further policy changes may become necessary or expedient due to changing law or changing conditions, amendments to the policy may be adopted by the township board through simple majority vote

The board received a Conditional Use Permit from John McMinn for work to be done at 2352 Jade St, Mora. That property is within shoreland therefore the property owner must get a permit from the Kanabec County Environmental Service’s Office. The board instructed the clerk to write a letter to John denying the CUP and telling him he needs to contact the county for permits.

One land use permit was issued last month.

The board received 5 Shoreland permits in the last month.

The board discussed placing a moratorium on conditional use permits until the township's zoning ordinance is updated and passed.

MSC (Ed, Mary) to approving placing a moratorium on building permits effective immediately until the township's zoning ordinance is updated and passed. The board will hold a special meeting on Wednesday, January 17, 2024 at 5:30pm to discuss this.

The board discussed road repair on 260th Ave off County Road 19. Supervisor Mattson received bids to upgrade the road from gravel to blacktop. The cost of the project is estimated to be \$68,000. Supervisor Mattson gave this information to Bob Mayo for review.

Mary Fratzke gave the board an update on the annual MN Association of Townships annual meeting.

The Board chair recessed the meeting until Wednesday, January 17, 2024 at 5:30pm.

The Knife Lake Township board reconvened on Wednesday, January 17, 2024 at 5:30pm.

Supervisors Ken Mattson, Mary Fratzke and Ed Hamlin were present. Also present was Clerk Kim Christenson.

The board discussed placing a moratorium on conditional use permits until the township's zoning ordinance is updated.

MSC (Ken, Ed) to cease issuing conditional use permits effective immediately until the township's zoning ordinance is updated and approved.

MSC (Ken, Ed) to adjourn. Meeting adjourned at 6:00 PM.

Clerk

Chairman